

# **InterCompany AR for Cash Receipts**

**for Microsoft Dynamics GP 9, 10 & 2010  
Install and User Guide**



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## Introduction

InterCompany AR for Cash Receipts is a Nolan Business Solutions module for Microsoft Dynamics GP that provides a centralized cash receipt and apply process for sales documents created in different Dynamics GP companies.

In a multi-company environment, customer payments are often made to a central (head office) company. InterCompany AR for Cash Receipts will allow all cash to be received in any company and applied to sales documents in any other GP company.

## Constraints and Assumptions

In order to use InterCompany AR for Cash Receipts the following conditions must be met.

1. All transactions must be posted in functional currency. This module does not support multicurrency transactions.
2. All GP companies using this product must have the same functional currency.
3. The Customer ID format must be the same in all companies.

**Note:** Credit memos and returns are not supported by this product. Additionally, national accounts are not supported.

## Installation and Registration

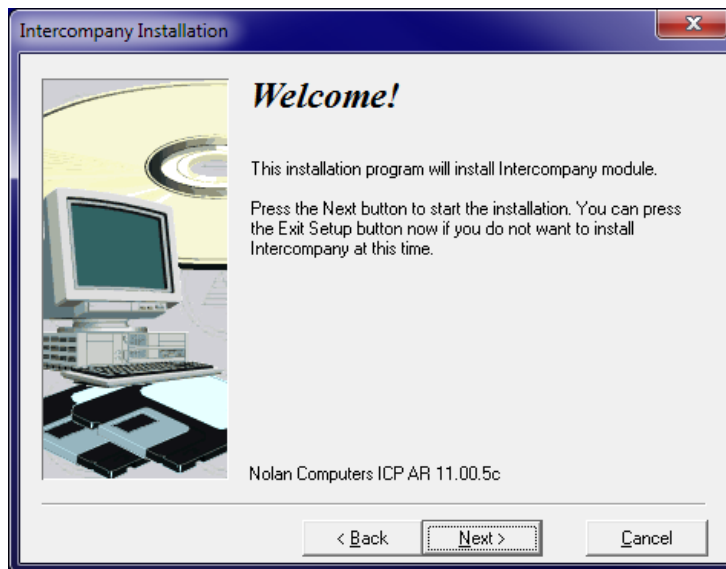
This part of the documentation discusses how to install and register InterCompany AR for cash receipts.

### Installation

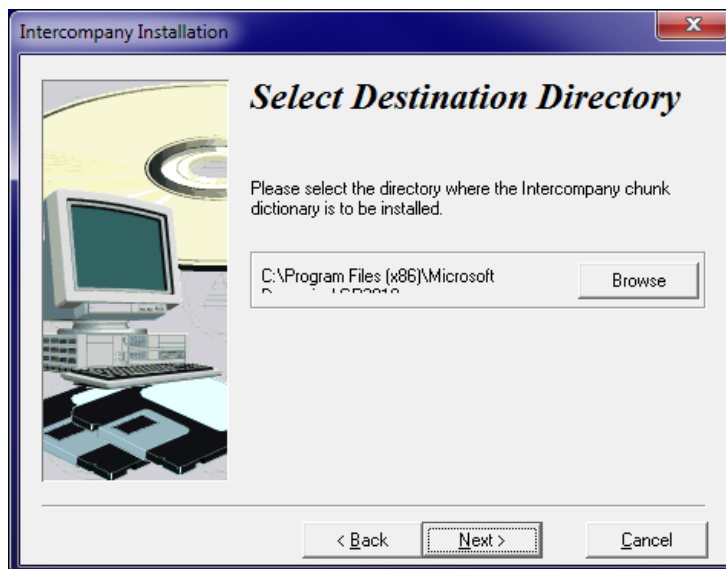
Before installing InterCompany AR for Cash Receipts, please ensure that there are no users logged into Dynamics GP as this could adversely affect the installation process.

This process will need to be completed on all workstations on which Dynamics GP is installed. However, if Dynamics GP is run from a network (Dynamics.dic is installed in a network location), you only need to install to that location. Follow the on-screen instructions to complete the install.

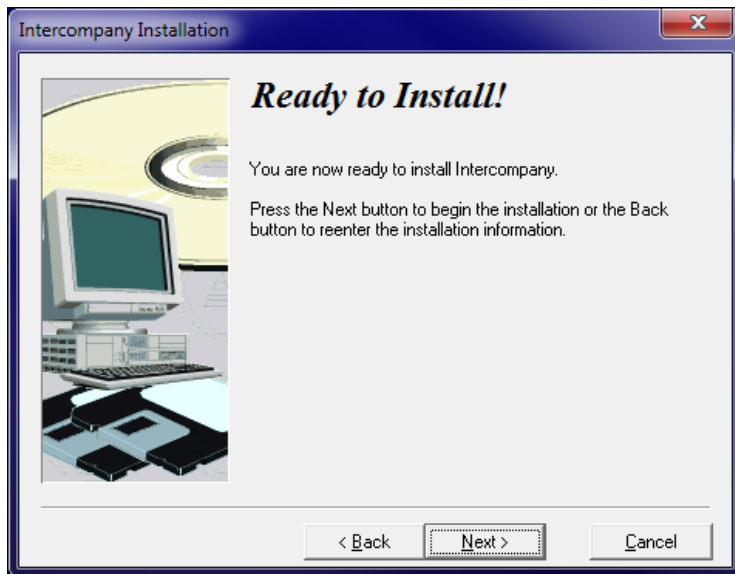
1. Launch the InterCompany AR for Cash Receipts install program.



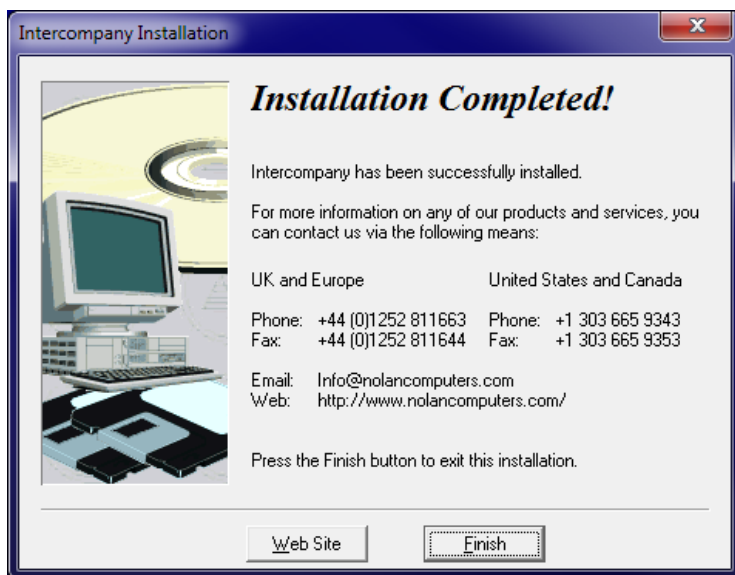
2. The install will prompt for the Dynamics GP directory and will install the InterCompany AR for Cash Receipts chunk file into this directory.



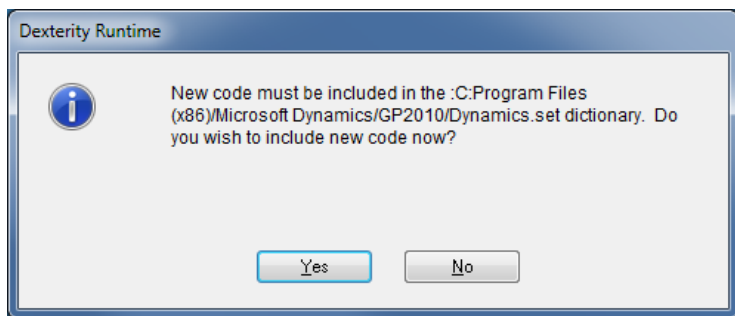
- Click Next button on the Ready to Install window to begin the installation process.



- Once the install has completed, click the Finish button to close the install window.



- Launch Dynamics GP to load the chunk file. Click "yes" to the "Include new code now?" prompt.

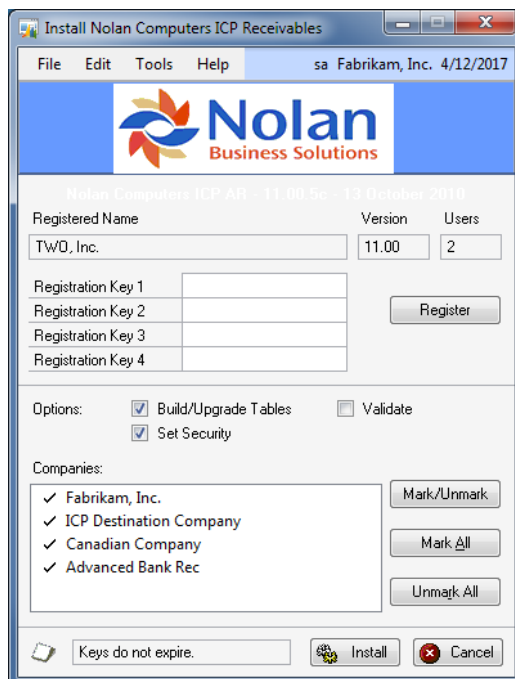


## Registration and Company Installation

Form security changes, additions to the menu structure, and any necessary file upgrades are not made during the previous installation step.

Follow the steps below to properly register and install InterCompany AR for Cash Receipts:

1. Make sure that no other users are logged into the system.
2. Start Dynamics GP – if you log in using the 'sa' user, the install window will automatically be added to your shortcuts (go to step 7). You must login as 'sa' to install to a SQL database.
3. If not logged in as the 'sa' user, open the 'Shortcut Bar' and select Add. Then select Other Window.



4. To register InterCompany AR, enter the four 8-digit registration keys in the fields provided. (You will have received these registration keys with your purchase of InterCompany AR). This is required to enable use of InterCompany AR in companies other than the lesson company 'Fabrikam, Inc'.

**Note:** The registration keys may have a built in expiration date. This information is displayed at the bottom of the window (to the left of the Install button).

5. Click on the Register button, you will receive a message indicating that the Registration was successful.
6. For SQL Installations, make sure the Build/Upgrade Tables option is ticked to create the tables on SQL, set permissions to them correctly and install stored procedures. The install window will automatically tick this option if it detects that either the tables are missing or a table upgrade is required.
7. Use the Mark/Unmark, Mark All and Unmark All buttons to mark all the companies to install InterCompany AR to.
8. Press the Install button to install the software.

## InterCompany AR for Cash Receipts Setup

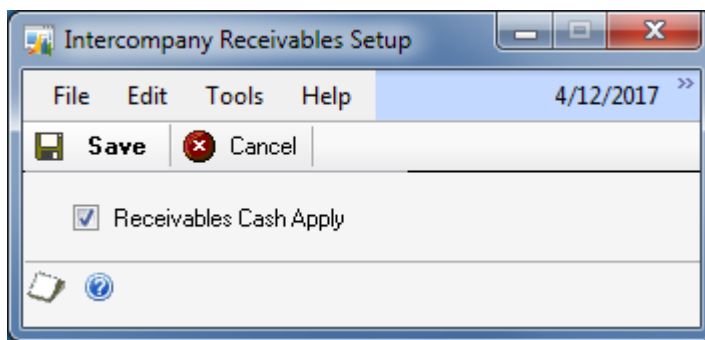
The windows in this section can be found under the Tools >> Setup >> Sales >> InterCompany Receivables Apply menu.

### InterCompany Receivables Setup

#### Location

Tools >> Setup >> Sales >> InterCompany Receivables Apply >> InterCompany Receivables Setup

#### Layout



#### Overview

The InterCompany Receivables Setup Window contains a single option used to enable or disable the InterCompany for AR functionality.

#### Fields

**Receivables Cash Apply** – Check this option to enable the IC AR for Cash Receipts functionality.

#### Buttons

**Save** – Save the current setting and close the window

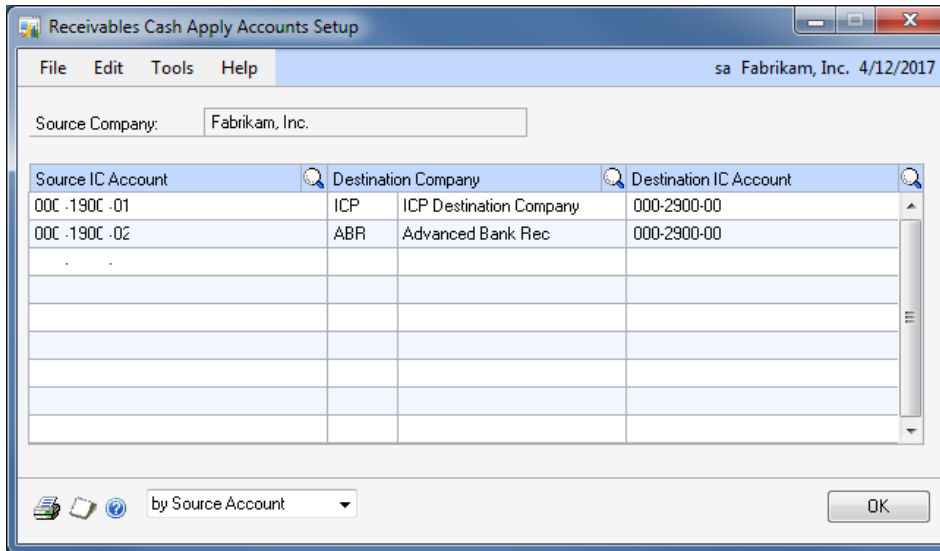
**Cancel** – Clear changes and close the window

## Receivables Cash Apply Accounts Setup

### Location

Tools >> Setup >> Sales >> InterCompany Receivables Apply >> Receivables Cash Apply Accounts Setup

### Layout



Source IC Account	Destination Company	ICP Destination Company	Destination IC Account
000-1900-01	ICP	ICP Destination Company	000-2900-00
000-1900-02	ABR	Advanced Bank Rec	000-2900-00

### Overview

The Receivables Cash Apply Accounts Setup window allows the Due To/From accounts to be mapped between companies. When cash is applied across companies, debit and credit memos are created between these accounts.

### Fields

**Source Company** – Displays the name of the source company (company currently logged in to).

**Source IC Account** – Select an existing GL Account in the Source Company’s Chart of Accounts that represents the InterCompany relationship with the Destination Company. This is commonly referred to as the InterCompany Receivable (Payable) or Due From (To) Account.

**Destination Company** – Select an existing GP Database ID/Name.

**Destination IC Account** – Select an existing GL Account in the Destination Company’s Chart of Accounts that represents the InterCompany relationship with the Source Company. This is commonly referred to as the InterCompany Payable (Receivable) or Due To (From) Account.

### Buttons

**OK** – Saves the records and closes the window.

## Transactions

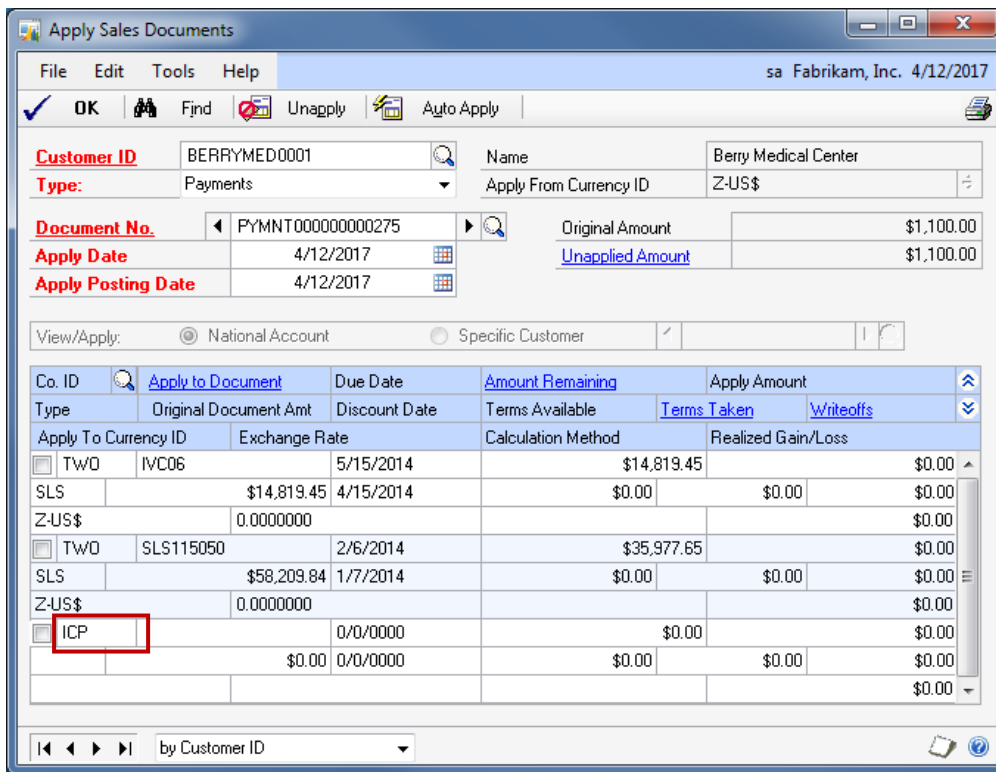
The windows in this section can be found under the Transactions >> Sales menu.

## Apply Sales Documents

### Location

Transactions >> Sales >> Apply Sales Documents

### Layout



### Overview

This window is a modified Dynamics GP window. The only modification made to this window was to add a field for the Company ID.

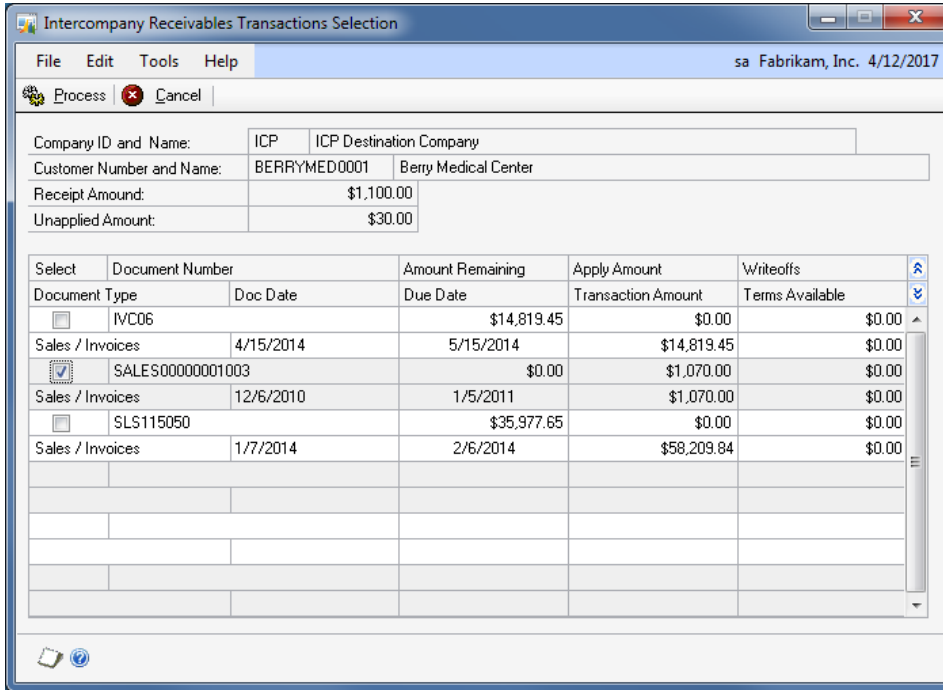
### Modified Field

**Co. ID** – Use this field to select (or type in) the Company ID associated to the Sales document that the cash receipt should be applied against. Once a valid Company ID has been entered the InterCompany Receivables Transaction Selection window will automatically be launched.



## InterCompany Receivables Transaction Selection

### Layout



Select	Document Number	Amount Remaining	Apply Amount	Writeoffs
	Document Type	Doc Date	Due Date	Transaction Amount
<input type="checkbox"/>	IVC06		\$14,819.45	\$0.00
	Sales / Invoices	4/15/2014	5/15/2014	\$14,819.45
<input checked="" type="checkbox"/>	SALES00000001003		\$0.00	\$1,070.00
	Sales / Invoices	12/6/2010	1/5/2011	\$1,070.00
<input type="checkbox"/>	SLS115050		\$35,977.65	\$0.00
	Sales / Invoices	1/7/2014	2/6/2014	\$58,209.84

### Overview

This window will appear once a valid Company ID is entered into the Apply Sales Documents Window. From within this window individual transactions in the selected Destination Company can be selected to apply the cash against.

### Fields

**Company ID and Name** – Displays the Company ID and Name of the selected Destination Company.

**Customer Number and Name** – Displays the Customer Number and Name associated to the InterCompany cash receipt being applied. The Customer Numbers must be identical in all companies.

**Receipt Amount** – Displays the amount of the InterCompany cash receipt.

**Unapplied Amount** – Displays the unapplied amount of the InterCompany cash receipt.

### Grid Fields

**Select (checkbox)** – Allows the transaction in the Destination Company to be selected to have the cash receipt in the Source Company applied to it.

**Document Number** – Displays the Document number associated to the open sales documents available for the cash application.

**Amount Remaining** – Displays the remaining balance for the open sales documents.

**Apply Amount** – The amount to be applied to a selected sales document.

**Writeoffs** – The amount to write off for the selected sales document.

**Document Type** – Displays the document type for the open sales documents.

**Document Date** – Displays the Document Date for the open sales documents.

**Due Date** – Displays the Due Date for the open sales documents.

**Transaction Amount** – The amount of the transaction being processed.

**Terms Available** – The amount associated to any terms available for the open sales documents.

### **Buttons**

**Process** – Process the selected cash applications.

**Cancel** – Cancel all changes and close the window.

## Using InterCompany AR for Cash Receipts

This section describes how to use InterCompany AR for Cash Receipts to apply cash payments to multiple transactions across multiple companies.

### Overview of Process Workflow

The typical workflow, once the InterCompany AR for Cash Receipts is installed and setup is as follows:

1. Enter sales transactions from a customer in Dynamics GP
2. Enter and post Cash Receipts in GP
3. Use 'Apply Sales Documents' to select the specific transactions to apply the cash to
4. Click 'OK' after applying payment to the sales documents to apply the cash across companies

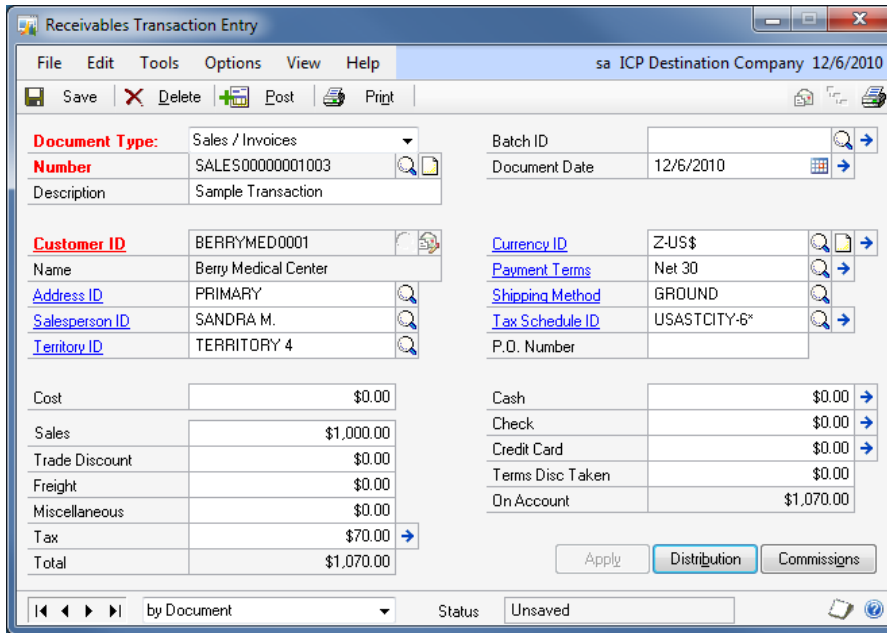
### Applying Cash Receipts to InterCompany Sales Documents

This section describes the process used to apply a cash receipt to sales documents in multiple companies.

1. Verify that the sales documents have been posted in all companies.
2. Post the cash receipt, but do not apply it to open documents.  
**NOTE:** The InterCompany AR functionality is not supported from the apply button of the Cash Receipts Entry window.
3. Launch the 'Apply Sales Documents' window.
  - a. Select the customer to apply the cash receipt for.
  - b. Select the document associated with the cash receipt. Once selected, you will see a list of all outstanding transactions for that customer in the source company.
  - c. Scroll to the blank row at the bottom of the grid and use the lookup (or enter the company ID) to select the company where the sales transactions are posted.
  - d. A window will appear that displays all of the transactions in the destination company that are associated with the selected customer. Select the transaction(s) you wish to apply the cash toward and press 'OK'.
  - e. The bottom row in the 'Apply Sales Documents' window will populate with the selected sales transaction.
  - f. Continue applying the cash receipt for additional sales transactions following steps 3c and 3d.
  - g. When finished applying the cash, click on the 'Process' button. This will apply the cash to the destination transaction(s) and create the due to / from transactions.

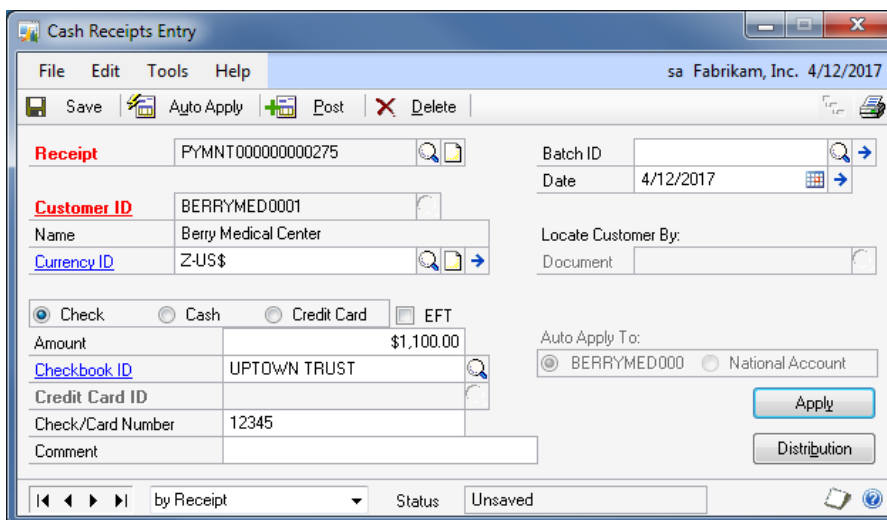
## Example Walkthrough of Process

The first step is to create a transaction in a destination company. In this example, our destination company is called ICP Destination Company. We will create a single transaction in the amount of \$1,070.00 in the destination company and post it.

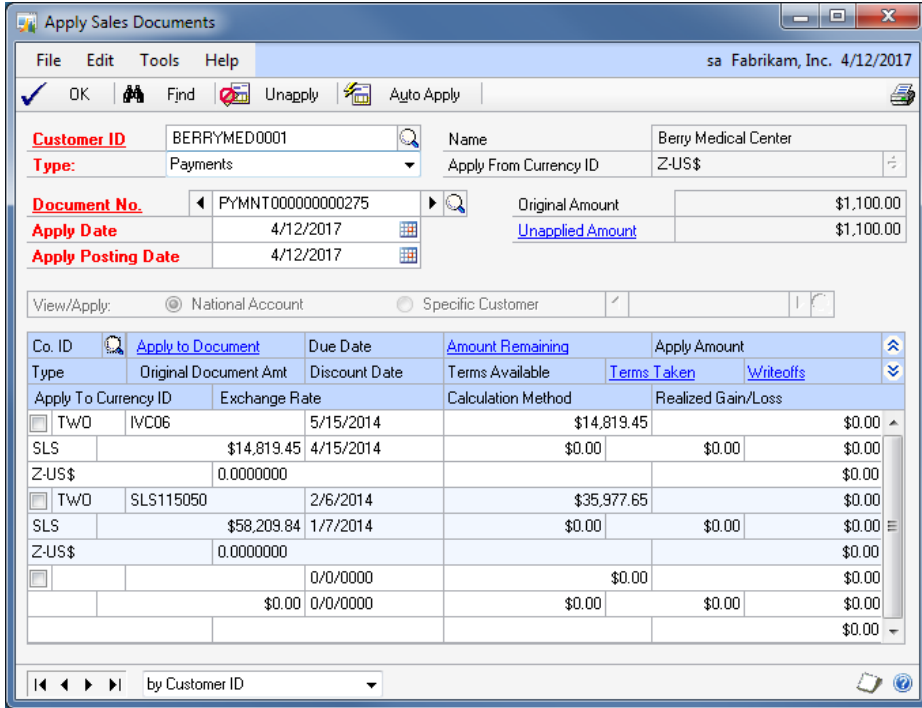


Account	Amount
Cost	\$0.00
Sales	\$1,000.00
Trade Discount	\$0.00
Freight	\$0.00
Miscellaneous	\$0.00
Tax	\$70.00
<b>Total</b>	<b>\$1,070.00</b>
Cash	\$0.00
Check	\$0.00
Credit Card	\$0.00
Terms Disc Taken	\$0.00
On Account	\$1,070.00

Once the sales transaction is posted in the destination company, then enter a Cash receipt transaction in the source (originating) company. In this example, Fabrikam will act as our source company.



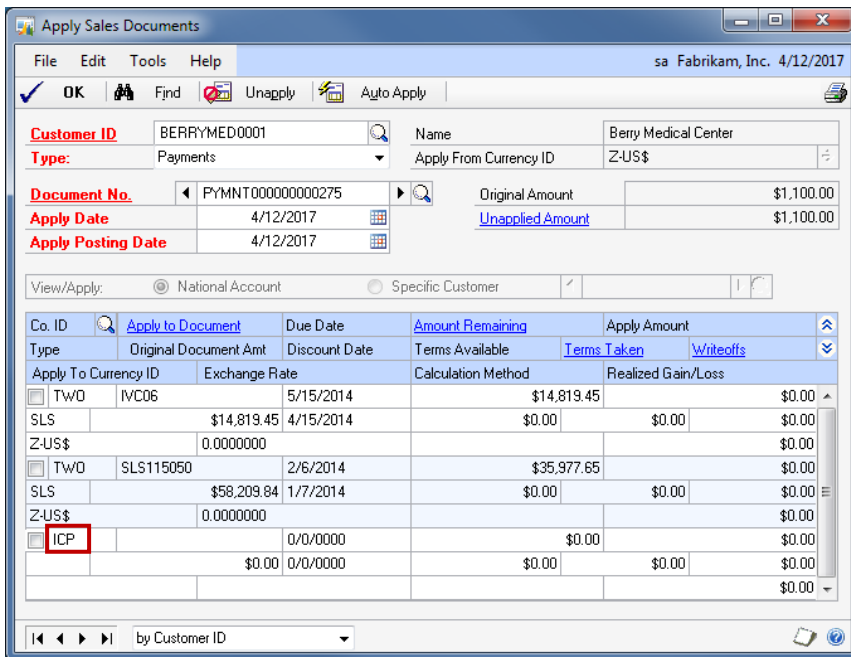
After both the sales document and the cash receipt have posted, launch the 'Apply Sales Documents' window (Transactions >> Sales >> Apply Sales Documents). Select the Customer associated to the Cash Receipt posted above, and then select the specific cash document to be applied.



The screenshot shows the 'Apply Sales Documents' window for customer BERRYMED0001. The document number is PYMNT00000000275, with an original amount of \$1,100.00 and an unapplied amount of \$1,100.00. The window displays a table of items to be applied:

Co. ID	Apply to Document	Due Date	Amount Remaining	Apply Amount
TWO	IVC06	5/15/2014	\$14,819.45	\$0.00
SLS		4/15/2014	\$0.00	\$0.00
Z-US\$				\$0.00
TWO	SLS115050	2/6/2014	\$35,977.65	\$0.00
SLS		1/7/2014	\$0.00	\$0.00
Z-US\$				\$0.00
		0/0/0000	\$0.00	\$0.00
		0/0/0000	\$0.00	\$0.00
				\$0.00

Scroll to the bottom row in the window, which will contain a blank line. In the first text field either type in (or select from the lookup window) the Company ID of the company that the cash receipt will be applied to.

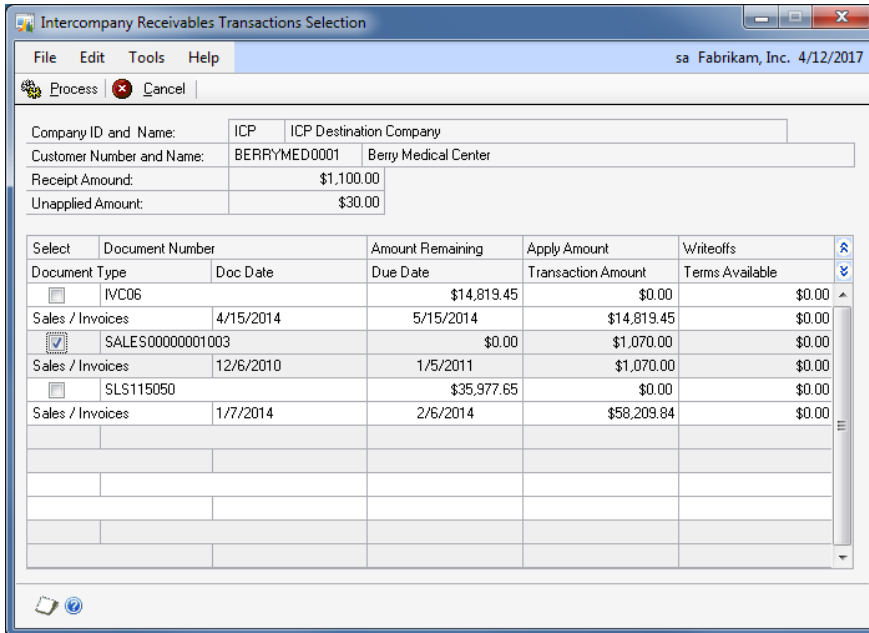


This screenshot is identical to the previous one, but with a red box highlighting the 'ICP' entry in the bottom row of the table:

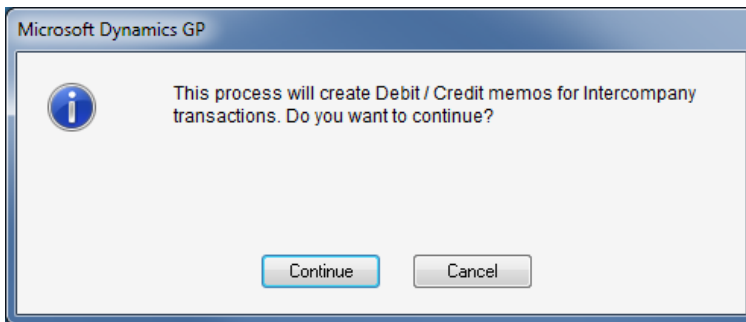
Co. ID	Apply to Document	Due Date	Amount Remaining	Apply Amount
TWO	IVC06	5/15/2014	\$14,819.45	\$0.00
SLS		4/15/2014	\$0.00	\$0.00
Z-US\$				\$0.00
TWO	SLS115050	2/6/2014	\$35,977.65	\$0.00
SLS		1/7/2014	\$0.00	\$0.00
Z-US\$				\$0.00
ICP		0/0/0000	\$0.00	\$0.00
		0/0/0000	\$0.00	\$0.00
				\$0.00



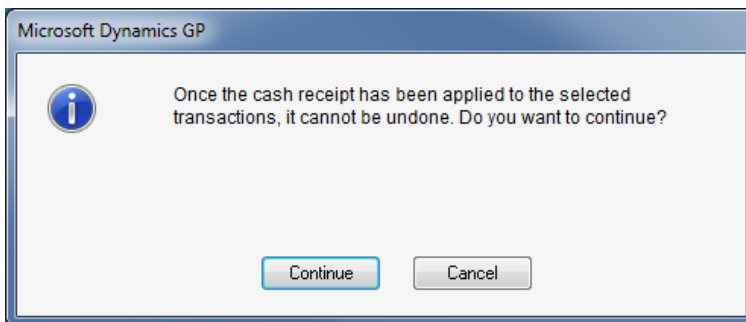
Once the Company ID is selected, then the Intercompany Receivables Transactions Selection window will pop-up. This window lists all of the available Sales transactions in the Destination Company and will allow the user to select the transaction(s) to apply the cash receipt to.



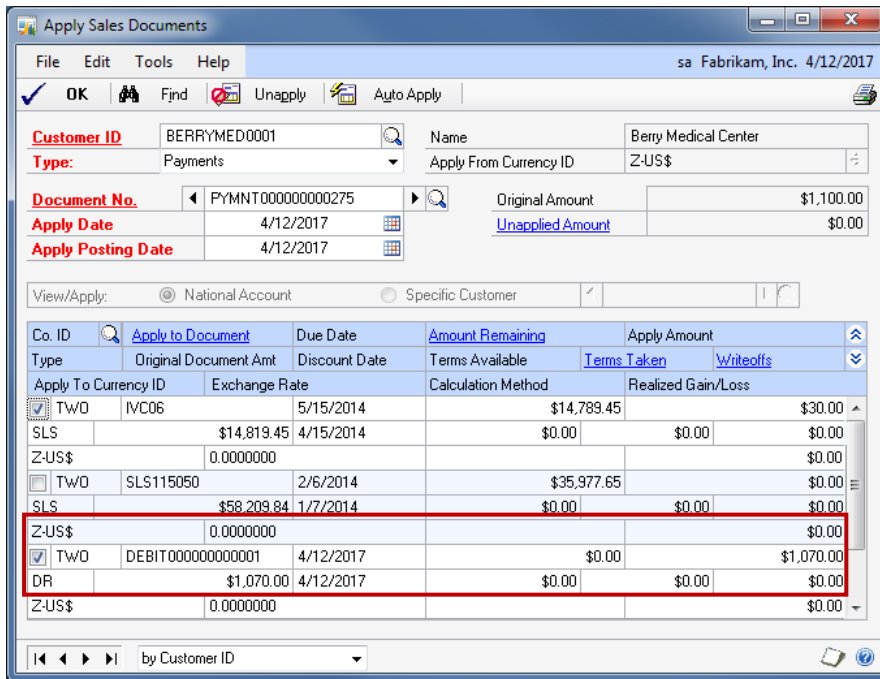
After the transaction(s) in the destination company have been selected to apply the cash receipt to, then click on the 'Process' button. The following message will be displayed:



Clicking on the 'Continue' button will display second message stating that the cash application cannot be undone. Clicking on the 'Continue' button will create the debit and credit memos for the intercompany transactions.



Once the debit and credit memos are created, you will be returned to the 'Apply Sales Documents' window. The last row in the grid of the window will now display the debit memo created from the InterCompany apply process. The remaining balance can be applied to a non-intercompany transaction by selecting another open sales transaction.



The screenshot shows the 'Apply Sales Documents' window for 'sa Fabrikam, Inc. 4/12/2017'. The window includes a menu bar (File, Edit, Tools, Help) and a toolbar with buttons for OK, Find, Unapply, and Auto Apply. The main area contains fields for Customer ID (BERRYMED0001), Name (Berry Medical Center), Type (Payments), and Apply From Currency ID (Z-US\$). It also shows Document No. (PYMNT000000000275), Original Amount (\$1,100.00), and Unapplied Amount (\$0.00). Below these fields are radio buttons for 'View/Apply' (National Account selected, Specific Customer unselected). The main grid displays a list of transactions with columns for Co. ID, Type, Original Document Amt, Discount Date, Terms Available, Amount Remaining, Terms Taken, Writeoffs, and Apply Amount. The last two rows of the grid are highlighted with a red box:

Co. ID	Type	Original Document Amt	Discount Date	Terms Available	Amount Remaining	Terms Taken	Writeoffs	Apply Amount
TW0	IVC06	\$14,819.45	5/15/2014		\$14,789.45	\$0.00		\$30.00
SLS		\$14,819.45	4/15/2014		\$0.00	\$0.00		\$0.00
Z-US\$		0.00000000						\$0.00
TW0	SLS115050	\$58,209.84	2/6/2014		\$35,977.65	\$0.00		\$0.00
SLS		\$58,209.84	1/7/2014		\$0.00	\$0.00		\$0.00
Z-US\$		0.00000000						\$0.00
TW0	DEBIT0000000000001	\$1,070.00	4/12/2017		\$0.00	\$0.00		\$1,070.00
DR		\$1,070.00	4/12/2017		\$0.00	\$0.00		\$0.00
Z-US\$		0.00000000						\$0.00

Now the cash receipt has been successfully applied to two transactions: one originating in the source company, and one originating in the destination company.

## Contact Us

We welcome comments regarding the usefulness of the Nolan Business Solutions documentation. If you have specific suggestions or find any errors in this manual, send your comments by e-mail to the following address: [info@nolanbusinessolutions.com](mailto:info@nolanbusinessolutions.com).

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